

Pre-Bid Meeting Minutes 9 November 2016

Swansboro Public Safety Swansboro, NC

I. Sign In Sheet *See Attached*

II. Review Bid Date:
November 16, 2016
10:00 AM

Via email: Lee@coastalarchitecture.net

Bid bond is **not** required

100 percent performance and payment bond **will** be required

III. Project Time: 90 days, \$150/day liquidated damages

IV. Scope of Work:

- 2 bunk rooms and a day room addition to the existing building
- Colors and materials to be similar to the new front addition to the building
- Site work responsibility to be clarified in a forthcoming addendum
- Alternate 1 is for a covered Patio and Alternate 2 is for an expanded day room, Please note only one of these alternates can be awarded so please prepare the alternates to be all inclusive to construction needed.
- This addition is to include sprinklers for the new addition (Limited Area System from the Domestic water system)

V. MBE Requirements: no MBE forms are required to be turned in with the bids, Minority Participation is encouraged.

VI. Addendums: Addendum 1 to be issued soon

VII. Questions/Comments

- Building Permits will be required but no fees are required

- Questions on Sprinklers as to backflow preventers, NFPA 13 R or 13 D, Plumbing Demand will be clarified in the addendum
- Aluminum door Specification will be clarified in an addendum
- No Field Office will be required, Porta-Johns will be required, The contractor can use the existing electricity and water on site for construction.
- Construction Traffic shall be maintained in the back of the building as much as possible.
- The existing septic pump, water meter and gas line in the construction will be moved by the town. Future Site work clarifications will be issued in the Addendum.
- All shut down of water or electricity shall be coordinated with owner.
- All Staging or lay down areas must be approved by the owner.

VIII. Contractors to view work Area: All contractors were encouraged to view the construction area.

End of pre-bid minutes

Submitted by Lee Dixon AIA

Coastal Architecture pllc



**Swansboro Public Safety Bunk room Addition
Pre-Bid meeting 9 November 2016 2 PM**

Sign In Sheet

Person	Company	Email
1. Lee Dixon AIA	Coastal Architecture	Lee@coastalarchitecture.net
2. JOE DONNELLY	PRO CONSTRUCTION	PROCONNIC@GMAIL
3. Wyatt Pano S	Primus Contracting Inc	WyattP@primuscontracting.com
4. Kevin Parrish	PECO ELECTRIC, INC.	kevin@pecoelectric.com
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